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11 Interchange Centre, West  
Street Gateshead NE8 1BH

**DURHAM OFFICE**  
136 Edge Court  
Durham DH1 2XG

Tel: 0330 055 3666

**BIRTLEY OFFICE**  
Birtley Leisure Centre, Durham  
Road Birtley, Co Durham DH3 2TB

**NORTH SHIELDS OFFICE**  
72 Howard Street  
North Shields NE30 1AF

Web: [www.nefirstcu.co.uk](http://www.nefirstcu.co.uk)



## Authorisation to change payroll deductions

Please return this form to NEFirst Credit Union for forwarding to the Director of Finance

I hereby authorise the Director of Finance to change my payroll deductions from the sum of £\_\_\_\_\_ to the sum of £\_\_\_\_\_ each week/month and remit the amount to NEFirst Credit Union commencing from the next available pay date and to remain in effect until such time as I give notice, in writing to NEFirst Credit Union, of any change.

Surname: \_\_\_\_\_

First Name(s): \_\_\_\_\_

CU Membership Number: \_\_\_\_\_

Employer: \_\_\_\_\_

Payroll Number: \_\_\_\_\_

Department: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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*For Office Use Only*

Membership no: \_\_\_\_\_ Date received: \_\_\_\_\_

Date sent to payroll dept: \_\_\_\_\_